



PSC MEETING MINUTES OF June 20, 2017

In attendance: John Struzziery

Commissioners: Rick Mattila
Ed Babcock
Richard Booth
Lou Collins
Peter Pyclik

Woodard & Curran Representatives: Frank Cavaleri, William Boornazian, Aram Varjabedian, Kate Roosa

Financial Assistant: Carol O'Connor

Meeting called to order @ 5:10 pm by Rick Mattila

Accept Minutes of April 25, 2017

Ed Babcock made the motion to accept the minutes as amended seconded by Lou Collins.
Unanimous Vote

Effective Utility Management Self Assessment Results (copy attached to permanent record minutes)

Kate Roosa provided the commissioners with a utility management assessment document showing the results ranking of the ten attributes from most important to least important and the effectiveness of each. There were 12 participants; 7 from Hull and 5 of the contract operations employees. Kate reviewed the results; all ranked high the importance of Infrastructure Strategy and Performance and Financial Viability. There was no consensus on Employee and Leadership Development and Customer Satisfaction. The Commission requested that these be evaluated via communication and to break out the Hull participants from the Contract Operations employees.

The Commissioners stated that the number of participants should be increased to include the Town Manager, the Advisory Board, The Selectman, and the Town Accountant. The commission requested that when the survey is reissued that the example improvement areas be included in order to better understand the reason for the question and maybe get a more consistent response.

The report included examples of improvement areas and the Commission requested that the improvement areas specific to the study's results be identified after the survey is distributed to other participants.

The Commissioners also identified the need for community education on day to day activities of the plant along with the future capital plans.

Woodard & Curran: (reports attached to permanent record minutes)

The draft annual report was provided to the Commissioners to review and comment on.

Woodard continues to address the outstanding items on the safety audit list. This is 98% complete. Work continues on the Influent Gate project, the Permanent By-pass project, and the Pump Station 3 project. We have applied for a grant for the By-pass project.

There was one SSO (sanitary sewer overflow) in the month of May. While work was being done at the lagoon the sewer pipe plug was removed from interceptor which resulted in higher flows to the plant. As the primary clarifiers were off line, the capacity of the distribution box was decreased and there was an overflow. Ted Berry Company came to the site with a vactor truck and assisted with the cleanup effort. This overflow did not reach the bay.

The Asset Management Plan has been submitted to the State. This plan analyzes the condition of the assets and the consequence of the asset failing. This plan is being used to prioritize capital projects.

John Currier has resigned. Woodard will start the hiring process for a replacement.

Director's Notes:

MWRA Connection:

The MWRA has not gotten back to us. John followed up again but it is now believed that they are not interested.

CMOM

The next deliverable is the CMOM Program Manual due on June 30, 2017. Woodard is working on this.

Influent Gate:

Woodard and Curran reviewed several options from various vendors and a vendor has been selected and a purchase order has been issued

Auxiliary Pump/Godwin Pump:

We have applied to CZM for a coastal resiliency grant for this project

Asset Management Plan:

A final draft report is being issued to the DEP on June 17th.

CCTV:

The lagoon crossing of the interceptor where it changes from a 36" to an 18" and 24" pipe and then back to the 36" pipe was cleaned. We previously thought that the 18" was plugged but we found that it was clogged due to years of grease and debris. This has now been reopened and will be relined as part of the interceptor lining project.

Regionalization:

Discussions continue with Hingham, Cohasset, and Scituate about creating a regional sewer system. A meeting was held on June 15th which included representatives from EPA, DEP, and MEPA as well as a representative from Senator Patrick O'Connor's office. The intent of the meeting was to obtain support from the regulators and legislators on the regionalization effort. They all agreed to this approach and understand that work needs to be done to review the viability, costs, and the impacts to the various communities.

D Street Pump Station

The larger older pump at the storm water drainage pump station that serves the upper alphabet section of the Town is not operable. A replacement submersible pump has been the utilized with an auxiliary diesel pump being brought out during storm events. We have received direction from the Town Manager to replace the inoperable pump. John is working with Woodard to see what is involved to make this happen.

Financial Reports: (report attached to permanent record minutes)

Carol reviewed the year to date financials for fiscal year 2017. It was noted that the capital budget of \$200,000 originally allocated to fund the influent gate needs to be reallocated to support the CMOM project and other priorities. These priorities will now be funded by the bond along with the influent gate. Any savings in this fiscal year will go to free cash and be available to help offset rates in the FY 2019 budget.

If there is a need for a meeting in July and August one will be scheduled. Otherwise the next meeting will be on September 19, 2017.

Meeting adjourned at 7:00 pm by Rick Mattila